

Malatest is a social research and consulting company with staff in Victoria, Edmonton, Ottawa, and Toronto. Malatest contributes meaningful research that informs decision-makers on opportunities for change across Canada. Our continued success, based on more than 35 years of satisfied clients and quality project outcomes, provides our researchers with career advancement, professional development, and dynamic work opportunities.

If you have a passion for research and working as part of a dynamic team, this position would be of interest to you. We are looking for candidates who have strong technical skills, strong writing abilities, and have had exposure to excellent time and project management. This opportunity is ideally suited to someone with a background in research, consulting, or is otherwise familiar with project management and data analysis with minimal supervision.

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**Job Information:**

- Supports the research manager by providing timely and necessary information required for project management and communication with clients
- Contributes to the development and implementation of research and evaluation projects, or components of complex research studies
- Undertakes sample planning and management, data validation, data management, and quantitative and/or qualitative analyses
- Contributes to report writing, development of progress reporting tools, and editing and formatting reports for clients
- Participates in the implementation of research projects by supporting project management through guiding workflow, and monitoring of project hours and budgets

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**Qualifications:**

- Minimum of a Bachelor's degree in the health or social sciences (e.g., economics, sociology, psychology, education or related discipline). Master's degree preferred
- At least two years of applied work experience in a client-focused environment with responsibility for managing time and multiple projects from inception to completion
- Knowledge in the principles of research, program evaluation, research design and methodology, and quantitative and qualitative analysis
- Proficiency with data management and technical applications such as Stata, R, SPSS, MS Access, MS Excel, NVIVO, CATI/CAWI, and other standard MS Office products
- Strong writing skills with the ability to clearly communicate complex concepts
- Industry experience will be considered an asset
- Malatest staff must adhere to privacy, security, confidentiality, and quality standards and be legally entitled to work in Canada. Working with Malatest to obtain security clearances with the Industrial Security Directorate Division of Public Works and Government Services Canada will be required

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**Why Work for Malatest?**

Malatest is a dynamic and fast-paced research project work environment. We employ a diverse and dynamic team of researchers at all stages of development (from emerging researchers to experienced experts) who bring a variety of skill sets and educational backgrounds. In addition to a competitive salary and a bonus program, we offer a full suite of benefits, including RRSP matching and parental leave top-up.



**MALATEST VALUES**

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|----------------------------|----------------------------|---------------------------------|
| <b>Team Player</b>         | <b>Client-Focus</b>        | <b>Business Acumen</b>          |
| <b>Continuous Learning</b> | <b>Quality Orientation</b> | <b>Dedication to Excellence</b> |

**Posted: September 22, 2021**

**Closing Date: October 15, 2021**

**Locations: Victoria, BC**

**Hours of Work:** Permanent full-time, 40 hours per week; while hours of work for the position may vary—with overtime as required to meet the requirements and expectations of the position.

**Rate of Pay:** \$50,000.00 to \$65,000.00 per year (based on qualifications), plus benefits and performance bonus.

**How to Apply?**

Submit your resume, cover letter, and application form to Malatest. No calls please.

Please quote the competition number **RAM-21V** within the subject line and content of your application by e-mail.

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| <b>E-mail: (Word or pdf)</b><br><a href="mailto:resumes@malatest.com">resumes@malatest.com</a> | <b>Fax:</b><br>1-888-384-2774 | <b>By Mail:</b><br>858 Pandora Ave<br>Victoria BC V8W 1P4 |
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Malatest is an equal opportunity employer and will not discriminate against any employee or applicant from employment for which the employee or applicant is most qualified. *You are welcome to identify within your application if you belong to one of the four designated equity groups: women, Aboriginal peoples, persons with disabilities and/or members of visible minorities.*