



EMPLOYMENT APPLICATION FORM

Please submit this completed application form with your Resume and Cover Letter
Print all requested information clearly

Date:	Telephone:	Cell/Alternate:	Email:
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Name:			
Last	First	Middle	Other

Present Address:				
Number	Street	City	Province/ Territory	Postal Code

Are you 15 years or more? <input type="checkbox"/> Yes <input type="checkbox"/> No	Eligible to work in Canada? <input type="checkbox"/> Yes <input type="checkbox"/> No
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Do you have a valid driver's license? <input type="checkbox"/> Yes <input type="checkbox"/> No	Education: <input type="checkbox"/> High School Completed <input type="checkbox"/> College/University <input type="checkbox"/> Major/ Degree <input type="checkbox"/> Other
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Language Ability:	English Written <input type="checkbox"/> Yes <input type="checkbox"/> No Verbal <input type="checkbox"/> Yes <input type="checkbox"/> No	French Written <input type="checkbox"/> Yes <input type="checkbox"/> No Verbal <input type="checkbox"/> Yes <input type="checkbox"/> No	Other: Written <input type="checkbox"/> Yes <input type="checkbox"/> No Verbal <input type="checkbox"/> Yes <input type="checkbox"/> No
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R.A. Malatest and Associates Ltd. is committed to ensuring that no person is denied employment opportunities or benefits for reasons unrelated to ability and to achieve and maintain a workforce that is representative of Women, Aboriginal peoples, persons with disabilities and members of visible minorities. Please indicate, should you so choose, if you belong to any of the four employment equity groups. We assure you that our workplace is a safe environment in which to self-identify.

Woman
 Aboriginal Person
 Disability
 Visible Minority

Position Applied For:	Salary or Pay Rate Desired:	Availability to start:	Employment Desired: <input type="checkbox"/> Full – Time <input type="checkbox"/> Part – time <input type="checkbox"/> Temporary
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Days/Hours Available to Work : <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <tr> <td></td> <td>Sun.</td> <td>Mon.</td> <td>Tues.</td> <td>Wed.</td> <td>Thurs.</td> <td>Fri.</td> <td>Sat.</td> </tr> <tr> <td>am</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>pm</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table> Please consult our current hours of operation...		Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	am								pm								How many hours can you work a week? Can you work Holidays and/or STATS? <input type="checkbox"/> Yes <input type="checkbox"/> No Can you work nights? <input type="checkbox"/> Yes <input type="checkbox"/> No Have you worked for us before? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, When?
	Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.																		
am																									
pm																									

REFERENCES

Please List Two References:	Name:	Name:	May we contact your present or most recent employer? <input type="checkbox"/> Yes <input type="checkbox"/> No
Additional Notes:	Position:	Position:	Have you ever been convicted of a crime? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please explain...
	Company:	Company:	
	Address:	Address:	
	Telephone:	Telephone:	

I hereby grant permission to R.A. Malatest and Associates Ltd. (and/or agent (s) engaged by us) to contact the references I have provided... Yes No

WORK HISTORY

Please list your most recent work experience applicable to this position you are applying for. Please attach additional sheets of paper if necessary.

Name of Employer:	Name of Supervisor:	Reason for Leaving:	Telephone:
Your Job Title:	Employment Dates: From: To:	Salary Range: Start: Final:	Complete Address:

Please briefly list the jobs you held, duties performed, skills used or learned and advancements or promotions you received while working with these companies.

Signature of Applicant:	Signature of Employee Receiving:
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Please accept this application, as my application for employment. All of the information herein is the truth and completed to the best of my ability.

Thank you for taking the time to apply! As much as we would like to contact everyone, only those short listed for consideration will be contacted.